

BOARD MEMBER CANDIDATE INFORMATION SHEET

Complete & Return to: jean@dev-services.com

Pursuant to the Bylaws of Banbury Meadows Homeowners Association Inc, I understand that the duties and responsibilities of the Homeowners Association Board of Directors include the enforcement of the rules and regulations governing the use and maintenance of Common Areas, Common Facilities, and the personal conduct of Members, their guests, and invitees, as detailed in the Declaration of Covenants, Conditions, Restrictions, and Easements. These responsibilities include the enforcement of all sections of the CC&Rs as well as imposition of penalties, foreclosure of liens, restrictions, and prohibitions on Members as deemed appropriate by the Board. The Board of Directors must also uphold and enforce the Architectural Review Committee Procedures and Guidelines. The Board of Directors ensures the fiduciary duties of the Homeowners Association are fulfilled, particularly with regards to contracts, insurance, financial records, deeds, audits, liens, and budgets. The foregoing description is a brief summary of the duties and responsibilities of a Board Member. Complete descriptions can be found in the Bylaws and CC&Rs. If you are interested in applying to join the HOA Board of Directors, please fill out the form below and return it to the email address listed above.

NAME Theresa Kurtinaitis
ADDRESS 1051 W. Colchester Drive, Eagle, ID
EMAIL ADDRESS
TELEPHONE NUMBER

Please tell us about your background or experiences that may help you as an Association Board Member.

I am a certified six sigma green belt with extensive experience in process improvement and organizational leadership. Adaptable to change, I am a healthcare executive with experience in quality, compliance, regulatory, business planning, finance and budgets. I have been a board member of several healthcare organizations where I was involved in the development and enforcement of policies, and procedures, upholding the bylaws of the organization. I have strong people skills, and am a team player with a willingness to share. A collaborator who seeks consensus when possible and is open minded. I have the sense to ask for help when I need it. I have excellent oral and written communication skills.

How do you feel that you can help the Association by serving on the Board?

I bring honesty and integrity and a sense of pride and love of our community. I offer leadership and an ability to see the big picture, and yet manage the details. I bring the ability to develop and implement strategies for staying the course or strategies for change. I have an excellent business acumen. I am civic minded, positive, optimistic and exercise fairness. I can evaluate all sides of a situation and ask for input if for better understanding before making a decision.

What is your perception of the duties involved with serving on an Association Board?

Many of the duties are outlined above so I will try not to repeat those here. As a board member I would attend board meetings, provide support and guidance to the HOA staff, be the public face of the HOA, provide oversight and input on maintaining common areas, managing budgets/fiscal responsibilities, audits, and enforcing/complying with HOA rules and regulations and government mandates and enforcement of all sections of the HOA's CC&Rs.

I affirm that I will uphold and fulfill all duties and responsibilities as established and set forth in the Bylaws and the Declaration of Covenants, Conditions, Restrictions, and Easements for Banbury Meadows Homeowner's Association, Inc. I certify that I am a member of the HOA in good standing.

Signature Theresa Kurtinaitis Date 03/21/2023 DSI Verification